

**AVON PUBLIC SCHOOLS**  
**2013 – 2014 Board of Education Operating Budget Development Time Line**

Friday, September 14, 2012	<b>Administrators receive 2013-2014 operating budget development forms and instructions from the Director of Finance</b>
Tuesday, October 9, 2012	<b>Administrators submit Operating Budget Requests to the Superintendent</b>
Tuesday, October 9, 2012	<b>Community Input on the 2013-2014 Budget</b> 6:30 p.m. AHS, Community Room
Wednesday, October 10, 2012	<b>Superintendent Budget Meetings with Administrators</b> 10:00 a.m. Facilities 11:00 a.m. Food Service 1:00 p.m. AMS 2:00 p.m. RBS
Thursday, October 11, 2012	<b>Superintendent Budget Meetings with Administrators</b> 8:30 a.m. AHS (including Athletics) 9:30 a.m. PGS 3:00 p.m. TBS
Thursday, October 11, 2012	<b>Community Input on the 2013-2014 Budget</b> 6:30 p.m., AHS Community Room
Tuesday, October 16, 2012	<b>Budget development information provided at regular meeting of the Board of Education</b>
Monday, October 22, 2012	<b>Superintendent Budget Meetings with Administrators</b> 9:30 a.m. Technology 10:30 a.m. Central Office 11:30 a.m. Pupil Services
Tuesday, November 20, 2012	<b>Presentation of the Superintendent of Schools 2013-2014 Proposed Budget at regular meeting of the Board of Education</b>
Wednesday, November 28, 2012	<b>Special Meeting of Board of Education</b> <b>Review of Pupil Services, Facilities, Food Services and Central Office requested budget</b> 6:30 p.m., AHS Community Room
Thursday, November 29, 2012	<b>Community Input for the 2013-2014 Proposed Budget</b> 6:30 p.m., AHS Community Room

Monday, December 3, 2012	<b>Community Input for the 2013-2014 Proposed Budget</b> 6:00 p.m., AHS Community Room
Monday, December 3, 2012	<b>Special Meeting of Board of Education</b> <b>Review of Elementary, Middle School, High School, Athletics</b> <b>and Technology requested budgets</b> 7:00 p.m., AHS, Community Room
Dates To Be Determined	<b>Special Meetings of Board of Education (if needed)</b> 6:30 p.m., AHS, Community Room
Tuesday, December 18, 2012	<b>Regular Meeting of the Board of Education</b> <b>Action on 2013-2014 Proposed Budget</b>
	<b>or</b>
Tuesday, January 15, 2013	<b>Regular Meeting of the Board of Education</b> <b>Action on 2013-2014 Proposed Budget</b>
Friday, January 18, 2013	<b>Town Manager's Proposed Operating and</b> <b>Capital Budget submitted to Town Council</b>
Friday, February 15, 2013	<b>Board of Education Budget to Town Council</b>
Tuesday, March 05, 2013	<b>Capital Improvement Program submitted to Planning &amp;</b> <b>Zoning Commission for Sec. 8-24 Review</b>
Monday, March 25, 2013	<b>Budget Work by Town Council completed and Budget</b> <b>submitted to Board of Finance</b>
Monday, April 08, 2013	<b>Public Hearing on Budget held by Board of Finance not later</b> <b>than three (3) weeks before May 6, 2013 Town Meeting</b>
Wednesday, April 10, 2013	<b>Board of Finance Completes Work on Budget</b>
Tuesday, April 30, 2013	<b>Copy of Budget approved by the Board of Finance printed in</b> <b>Newspaper at least five (5) business days before the Annual</b> <b>Town Meeting</b>
Monday, May 6, 2013	<b>Annual Town and Budget Meeting First Monday in May</b>
Wednesday, May 15, 2013	<b>First Referendum</b>

**Notes:**

1. *Community members and town officials of the Town of Avon are more than welcome to attend any of the budget workshops or Budget Committee meetings, as our Budget Committee strives to provide a forum for open communications during the process. As a Budget Committee and a Board of Education responsible for articulating the educational needs of the school district in a fiscally responsible manner, we have the difficult task of striking a balance between our educational needs and our fiscal responsibilities. Our committee will be monitoring activity and actions at the legislative level most carefully, and wherever possible, will be providing input in order to protect both the educational and financial interests of the district and our town.*
2. *Throughout the budget process, the district will maintain a Frequently Asked Questions section on the district website at [www.avon.k12.ct.us](http://www.avon.k12.ct.us)*